

DIPLOMA IN MEDIA &
COMMUNICATION

MCB 301
BROADCASTING

WEEK 9
PRODUCTION STAGE

Key Topics

- Production
- Production stages
- Lighting
- Rehearsing Actors
- Continuity Report

Lesson Objectives

- At the end of this lesson, students should be able to :
 - Identify the production, lighting and post-production stages and set-ups

Production

- Producer acts as host, watches the production flow & oversees general quality of the show
- The production schedule is compiled by the producer, which is the overall calendar for a production

Production

- Time line is usually drawn up by the director and shows the allotted time segments for a single production day
- The time line for actual production is much more detailed and breaks a single production day into blocks of time for certain activities

Production Stages

- Four standard stages in the actual shooting of an EFP production:
 - Setting up
 - Rehearsing
 - Shooting
 - Striking

Setup

- Prepare a checklist that includes all of the equipment and verify every item is loaded onto the EFP vehicle
- Type and amount of equipment you need depends on the production requirements

Setting – Up

- Unloading the equipment and moving it to the first location
- For safety purpose :
 - never leave equipment unguarded
 - never leave the production vehicle unlocked
- Consideration :
 - Weather and temperature : humidity/ cold/ water

Setting – Up

- Set and properties
- Camera
- Lighting
- Audio

Set and Properties

- Exist at the chosen location
- Three levels:
 - Set
 - Set pieces
 - Hand props

Set

- Background - Maybe actual walls, trees, construction made of cloth or wood, etc

Set Pieces

- Are items attached to or placed within a set

Hand Props

- Are items small enough to be picked up and handled

Lighting Set-Up

- Once the camera is in position, the gaffer can start placing the lighting instruments.

Lighting

- 3 factors that control the basic lighting setup:
 - Colour
 - Intensity
 - Contrast

Audio Set-Up

- Stringing mic cables or setting up the receivers for wireless mics

Audio Set-Up

- If a boom is used, check position :
 - Camera operator
 - Lighting director
 - Director

Rehearsing The Actors

- Rehearsing and blocking the extras
- The technical run-through
- Shooting publicity Still

Continuity Report

- Provide essential info and everything that is recorded on the camera during the shoot
- Include the following :
 - Title
 - Date of the shoot
 - Number of each scene being covered
 - Shot and take numbers
 - Time code at the beginning of each shot
 - Description of the shot; master shot, CU of character, etc.
 - Comment on each shot: NG, OK

Production Report

- At the end of the shooting day, a summary of what was shot is compiled in the production report (PR)

Post-Production

- Activities :
 - Post-production editing
 - Evaluation and feedback
 - Record keeping

THE END